



Executive Group

Reports to: Bradford Safeguarding Adults Board (BSAB)

Reporting to this group: All sub-groups & task-and-finish groups

Meets: Quarterly

Quoracy

The Chair, plus representation from each of the four Sub Groups and statutory partners (LA, BDCHCP, WYP)

Terms of Reference:

To support the work of the BSAB by:

1. Co-ordinating the development and implementation of objectives and priorities outlined in the Business Plan.
2. Driving the development of good practice in safeguarding adults work.
3. Establishing task-and-finish groups and public engagement arrangements, as appropriate.
4. Providing direction and support to sub-groups and task-and-finish groups.
5. Promoting effective community engagement with Safeguarding Adults work and ensuring that the voice of the citizen is heard.
6. Coordinating the BSAB implementation of lessons learned from Safeguarding Adults Reviews (SARs).
7. Receiving minutes from Safeguarding Adult Board and undertaking actions arising from the minutes as required.
8. Leading communication and joint working (including reduction of duplication and exploration of shared resource) between Sub Groups and other Boards.
9. Setting the agenda for the BSAB
10. Establish forward plan for the year

Membership:

Deputy Chair of SAB

SAB Business Manager and/or Deputy Manager

Communication & Engagement Sub Group Chair (when re- established)

Training Sub Group Chair

Safeguarding Adult Review Board (SAR) Sub Group Chair

Performance and Quality Assurance (PQAG) Sub Group Chair

All Age Exploitation Sub Group Chair

All key stakeholder Partners (if not represented already)

- Local Authority – Adult Social Care
- Bradford District and Craven Health and Care Partnership
- West Yorkshire Police
- Airedale NHS Foundation Trust
- Bradford Teaching Hospitals NHS Foundation Trust

Members will be able to represent and speak on behalf of their organisations.

Members should ensure they send a representative from the Sub Group on occasions they are unable to attend

Dispute resolution

All cases referred are considered by the sub-group and will be referred to the independent chair of the BSAB for ratification and scrutiny.

Frequency of meetings

The meetings will routinely be quarterly, with exception meetings organised as relevant.

Terms of reference was reviewed and agreed on:	June 2021
Updated:	June 2022
Next Review date:	June 2023