

Section 44 of the Care Act 2014 and associated statutory guidance require Safeguarding Adults Boards (SAB) to conduct Safeguarding Adults Reviews (SARs) or other learning reviews in certain circumstances. The Act requires SAB member agencies to cooperate with and contribute to the carrying out of a review.

The Safeguarding Adults Review subgroup (SAR sub group) is responsible for recommending the commissioning of SARs and overseeing the process, as identified in the [SAR Framework](#)

Aims

The aims of the SAR subgroup are:

- Single point for referrals and consideration of cases scoped by the BSAB
- Recommendation of the commissioning of Safeguarding Adult Reviews
- Monitoring of the process related to commissioned SARs
- To retain oversight and give assurance to the BSAB that any recommendations and actions identified by SARs are fully implemented by both multi-agency partnership and individual agencies and that they are able to evidence that lessons have been learnt. This oversight will be undertaken as specified in the [SAR Framework](#).
- Identify learning opportunities to improve practice and build into existing learning frameworks of the BSAB
- Ensure agencies respond in a timely manner to learning from cases and any other parallel proceedings to ensure co-terminology of the review.
- Promote the effective application of the [SAR Quality Markers](#) to underpin decision making, providing a consistent and robust approach to SARs.

Remit

1. To consider referrals for SARs received by BSAB, and make recommendations to the BSAB Chair, in determining whether to conduct a SAR as required by Section 44 of the Care Act 2014.
2. To ratify Terms of Reference, monitor progress of SARs, recommend panel members for existing SARs.
3. To ensure that local procedures comply with current legislation and guidance.
4. Dissemination of information and learning identified through SARs including working collaboratively with BSAB subgroups and partner agencies.
5. To monitor and report on the delivery of Safeguarding Adult Reviews.
6. To oversee the Commissioning of Authors/Chairs in compliance with the SAR toolkit.
7. Monitor the progression of action plans and activity from completed SARs. After 6 months any outstanding actions will be discharged to the Safeguarding Business Unit for continued governance, and oversight will be maintained by Executive Group
8. To identify implications for policy and practice locally, regionally and nationally and to ensure, where agreed, that SARs are published nationally.
9. To inform SAB on any new and emerging trends, including contributing to the BSAB annual report.
10. To work with the SAB to ensure that recommendations and actions are strategically positioned to effect the necessary change.

Accountability & Governance

1. The Chair and Deputy Chair will be appointed from within the SAR Sub Group Membership
2. The SAR subgroup will report to the Executive Group to ensure effective coordination of activity through BSAB sub-groups.
3. The chair or deputy chair of the SAR sub group will attend every Executive Group meeting in order to ensure the above.
4. Accountability of individual agencies represented at the BSAB to agree multi-agency commitment and participation.
5. Completed SARs will be presented to the BSAB for agreement and sign off.
6. The Care Act defines the role of the independent chair in the SAR process.

Core Membership of the SAR subgroup

Designated Nurse: Safeguarding Adults Integrated Care Board (Bradford District and Craven) (current Chair of SAR Sub Group)

Named Nurse Safeguarding Adults BTHFT

Named Nurse Safeguarding Adults BDCFT

Named Nurse Safeguarding Adults Airedale General Hospital

Bradford Safeguarding Partnership Business Unit Manager

Bradford Safeguarding Partnership Business Unit Deputy Manager – Adults

Domestic Violence Manager (CSP)

Principal Social Worker Adult Social Care (Deputy Chair of SAR Sub Group)

Safeguarding Adults Service Manager Adult Social Care

Chief Inspector West Yorkshire Police

Bradford District Prevention Manager West Yorkshire Fire and Rescue Service

It is also recognised that other agencies may be required to attend for specific discussions to support decision making. These invitations will be made at the request of the Chair on behalf of the membership.

Dispute resolution

All cases referred are considered by the sub-group and will be referred to the independent chair of the BSAB for ratification and scrutiny.

Quoracy

For the meeting to be quorate, the 3 statutory partners (LA, Police and Bradford District and Craven Health and Care Partnership) will be represented and involved in decision making, other partners will be invited and attendance monitored.

Frequency of meetings

The meetings will routinely be quarterly, with exception meetings organised as relevant.

Terms of reference was reviewed and agreed on:	Oct 2022
Updated:	April 2023
Next Review date:	Oct 2023