

Downloading Images and Videos

Practice Guide

Paediatricians in Bradford District will not usually give an opinion on photos / videos / images of children on phones or emailed directly for child protection purposes. It is difficult to comment on photos. Usually a Child Protection medical should be organised immediately. **A photograph must NOT be taken instead of a medical.**

In the **rare circumstances** where it has been agreed by the paediatrician that there is a need to give an opinion on a photo / video the following pathway should be followed to capture key information to provide a clear audit trail for court.

If a forensic opinion for child protection is needed on a photograph / video the following must be done:

- If the image / video has been received by the Police, this should be shared with children's services through a referral.
- The image must be formally processed by the police and presented in an evidential format attached to a niche record. This needs to happen in a timely manner, requiring the person in possession of the image / video to forward it to the Police subsequently by email.
- If social workers have been provided directly with an image or video by carers / families / adults, these will need to be shared with the police in IFD or through 101.
- On review and receipt of the image / video, the officer will download the image and attach it to a crime number. This will then be then be forwarded onto the paediatrician and social care by secure email.
- The Police will also take a statement from the person who bought the image / video to professionals' attention. The statement will include as much detail that the person is aware of.
- The images need to be shared electronically due to the impact this can have when printed.

Information required

- Child's identification: Name, DoB, Address. This needs to be presented with at least 2 forms of identification
- Date and time the image was captured and when downloaded
- What the images are – provide a description for example, refer to the body part
- Who else is in any images – set out relationships and any other relevant information
- Confirmation as to who has given this information / images
- Permission from a carer with Parental Responsibility for viewing and retention of images or permission by the police
- Details of what the request is. For example, opinion on the bruising / the buggie in relation to a history

Storing the images

- The police will hold the hard copy (original) for evidential purposes.
- The social worker will store the image / video on the child's file.
- A copy of the image / video will also be stored on the secure image database at the acute trust, clearly labelled as a police image.

The images must be sent via secure email; use an email address that ends in nhs.net / pnn / bradford.gov.uk.

Agreed by -

R Skelton Designated Doctor

J Sims Named Doctor

West Yorkshire Police

Bradford Children's Services

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References

Articles 6 (1)(a), 6(1)(c), 6(1)(d) and 9(2)(b) and 9(2)(h) of the UK GDPR regarding sharing and storing of information